

# NCC Committee Meeting Minutes

Date: 4<sup>th</sup> October 2022

Time: 7:30pm

Location: Clubrooms

**Meeting called by:** John Kent

**Minute Taker:** John Kent

**Present:** John Kent, Brian Coombe, Micheal Helman, Michael Di Manno, Jason Cant, Ian Stewart, Adam Tuppenney, Katelyn Tucker

**Apologies:** Tania Kelly, Lucas Ryder, Lloyd Jordan

## Minutes

**Agenda item:** Minutes from Last Meeting

1. JK moved that minutes from previous meeting be accepted. Carried unanimously.

**Business Arising:**

Discussion	Action
<ol style="list-style-type: none"><li>1. Frog Box:<ul style="list-style-type: none"><li>• Equipment was delivered yesterday.</li><li>• Can't use till we've attended a Webinar, next one is next Monday.</li><li>• Brownlow &amp; Helmo as coordinators.</li><li>• Aim for Round 3.</li></ul></li></ol>	<ul style="list-style-type: none"><li>• Helmo to forward Frogbox email to committee members.</li></ul>
<ol style="list-style-type: none"><li>2. Social Calendar: finalised.<ul style="list-style-type: none"><li>• Juniors/Seniors Results Night 22<sup>nd</sup> October.</li><li>• Trivia night 26<sup>th</sup> November.</li><li>• Juniors/Seniors Results Night 3<sup>rd</sup> December.</li><li>• Christmas Break Up 17<sup>th</sup> December.</li><li>• Juniors/Seniors Results Night 4<sup>th</sup> February</li><li>• Reverse Draw 5<sup>th</sup> February</li><li>• Sansom Medal 25<sup>th</sup> February</li><li>• Presentation Night 25<sup>th</sup> March</li></ul></li></ol>	<ul style="list-style-type: none"><li>• BL to print up posters.</li></ul>

**Agenda item:** Correspondence

**Presenter:** John Kent

**Ins**

1. RDCA: Senior Team nominations verification.
2. Celia Glewis: Good Sports Reminders – re completing the program. Set for General Business.
3. Kirstie Dench: Wicket cover removal update.
4. Patrick Mathieson: Reporting and Analytics for RDCA Clubs – RKT Sport
5. John Hosking: interested in sponsoring a young player. Forwarded to Lloyd.
6. Toyota Good For Cricket Raffle: is back.
7. RDCA: Senior Gradings.
8. Saxon Global: Invoices
9. Topline: Invoices:
10. Celia Glewis Good Sports: Posters re Mental Health and Responding to illegal drugs. Also upcoming RSA Courses.
11. RDCA: Child Safe Requirements for 2022/2023 Season. Set for General Business.
12. Kirstie Dench: 2022/2023 Seasonal License & Sporting Club Forum Documents. License signed and sent back.
13. Peter Chaming: RDCA / BHRDCA Veterans Merger Delegates Meeting. Was 26<sup>th</sup> September.
14. RDCA: Women's East Circular #1 and Rules. Both forwarded on.
15. CV: Cricket manager's Newsletter.
16. Cadbury Fundraising

17. Ritchies Fundraising
18. RDCA: Senior Men's fixture.
19. Kirstie Dench: Mullum Football/Cricket Pavilion – Handover – 19.09.2022.
20. Find Maroondah:
21. NSC: Updated event calendar.
22. School Sports Victoria: Eastern Metro Cricket Finals. Friday Nov 11<sup>th</sup>.
23. RDCA: Senior Circular #1: Forwarded on.
24. RDCA: Changes to Captain's reports.
25. RDCA: Invoices
26. RDCA: Second ball order period. Now open. Closes Sunday 9<sup>th</sup>

**Outs**

1. RDCA: Confirmation of team nomination.
2. RDCA: Confirmation of ground allocations.
3. Kaitris Catering: Confirming handover date for clearance of stock and cleanup of canteen and kitchen. Surprisingly, no response!!!!
4. David Peel: Enquiry re senior gradings changes. No response.
5. Colin Brush: Handover queries.: We need handover
6. School Sports Victoria: Eastern Metro Cricket Finals. Confirming receipt of email.
7. Kirstie Dench: 2022/2023 Seasonal License signed.
8. RDCA: Registration forms for Josh, Tom and David.

**Discussion:**

- School Sports Victoria Eastern Metro Cricket Finals: JK explained how the day will run. 9:30-2:45 approx. Canteen to be open on the day. Discussed the opportunity to promote the club

**Action:**

1. JK to let Tania know.
2. Good Sports posters – Mental Health and Illicit Drugs: JK to email Tupps to print A3 and laminate for display.

**Agenda item:** Financial Report

**Presenter:** Tania Kelly

**Discussion:** No report

**Action:**

**Agenda item:** Women's Report

**Presenter:** Katelyn Tucker

**Discussion:**

1. 1's had a win against Box Hill
2. 2's start this week.
3. 21/22 players at this stage.
4. Happy with training setup. Kerry and Katelyn take some of training while Natty does his own training.

**Action:** Nil

**Agenda item:** Juniors Report

**Presenter:** Ian Stewart

**Discussion:**

1. 2 Stage 2 girls' teams
2. 13 Blasters registered to date.

**Action:**

- 1.

**Agenda item:** Comms/Social Media/ Web Page

**Presenter:** Ian Stewart

**Discussion:** No Report

- 1.

**Action:**

- 1.

**Agenda item:** Sponsorships

**Presenter:** Lloyd Jordan

**Discussion:** As tabled.

1. Player sponsors clarified
  - 3 sponsors: free subs
  - 4 sponsors: free ticket to draw.
  - Captains push, also Sam and Lucas.

**Action:**

1. BL to get first batch done by this Thursday. JK to let BL know.

**Agenda item:** General Business

Discussion	Action
<p>1. Child Safety:</p> <ul style="list-style-type: none"> <li>• JK tabled and discussed 11 new Child Safety Standards and requirements from CV and RDCA to endorse.</li> <li>• Endorsement:</li> </ul> <p><i>The Norwood Cricket Club endorse and adopt: Australian Cricket's Policy for Safeguarding Children and Young People, Australian Cricket's 'Looking After Our Kids' Code of Behaviour for Affiliated Associations, Clubs and Indoor Centres, and Australian Cricket's Looking After Our Kids Code of Behaviour Commitment to Safeguarding Children and Young People, effective as at 4<sup>th</sup> October, 2022.</i></p> <p><b>Moved:</b> JK      <b>Seconded:</b> Helmo      <b>Carried</b></p> <ul style="list-style-type: none"> <li>• Working With Children's Checks: Di sent a list of people who need to complete WWC's</li> </ul>	<ul style="list-style-type: none"> <li>• JK to upload Child Safety endorsement and docs to the website.</li> <li>• Signed minutes and Declaration to be sent to RDCA and CV. – JK</li> </ul> <ul style="list-style-type: none"> <li>• JK to chase up.</li> </ul>
<p>2. Good Sports:</p> <ul style="list-style-type: none"> <li>• Quick review of Current Good Sports Policy.</li> <li>• JK tabled 8 step action plan to complete Good Sports Accreditation. Focus is on drug education. Focus on step 1, 4 and 5 first. See attached Action Plan.</li> <li>• Incident Response Procedure: Drugs tabled as part of Step 1.</li> </ul>	<ul style="list-style-type: none"> <li>• Illegal Drugs Online Learning Module to be completed by committee members and made available for Captains, Coaches and club members to participate in.</li> <li>• JK to send out link and details.</li> </ul>
<p>3. Kaitris: Hosting functions during the cricket season. Concerns raised after 18<sup>th</sup> birthday party held last Friday. Changed prices. We will run the bar ourselves.</p>	<ul style="list-style-type: none"> <li>• JK to ask Col for breakdown of stock. Ask for full takings.</li> </ul>
<p>4. Other Social Calendar Events</p> <ul style="list-style-type: none"> <li>• Cup Day</li> <li>• Past Players/Sponsors/02-03 Premiership Reunion Day 21<sup>st</sup> January</li> </ul>	<ul style="list-style-type: none"> <li>• JK to ask BL to add to calendar poster for publishing.</li> </ul>
<p>5. Milestones:</p> <ul style="list-style-type: none"> <li>• MD raised concerns that milestones were being forgotten including 200 game tankards.</li> </ul>	<ul style="list-style-type: none"> <li>• MD to review upcoming milestones for this season based on Annual Report data.</li> </ul>

**Meeting Closed:** 9:20pm

**Next Meeting:** July 29<sup>th</sup> 7:30pm

**Location:** Clubrooms

**These Minutes are a true and accurate record of our committee meeting held at Norwood Cricket Club Rooms on Wednesday 4<sup>th</sup> October 2022**

**Signed:**  **John Kent Secretary**      **Date:** 5<sup>th</sup> October 2022

**Signed:**  **Adam Tuppenney President**      **Date:** 5<sup>th</sup> October 2022